

# Malden Centre Crèche

## General Information

Our Crèche is purpose-built, well-equipped and run by experienced, qualified staff. Registered by OFSTED, our standards comply with those required for day care under the Children Act 1989. We offer children from 6 months to 5 years stimulating play and social interaction in a happy, caring environment. Activities include painting, playdough and a home corner. We also have an outdoor play area, allowing children the opportunity for even more activities including large wheeled toys, gardening and sand/water play. Young babies are kept safe in a carpeted, fenced off area. During each session we set aside time for stories and music and the children are given a drink and a biscuit.

We welcome children of all religious persuasions, racial origins, cultural and linguistic backgrounds and try to incorporate activities from a variety of different countries and cultures into our programme.

## Bookings and Enquiries

Places must be booked in advance.

**Telephone 020 8336 7787** and ask for the Crèche Supervisor during term time. At holiday periods messages and enrolment forms may be left at Reception.

## Crèche Availability

Crèche places are limited. Please check availability before booking a course or activity. Priority for places is given to parents attending courses at the MALDEN CENTRE who should book and pay for a term in advance. The crèche is also available for parents wishing to swim or use the gym or other facilities at the Centre. Bookings can be made on an hourly basis.

## Cancellations

Please let us know if your child is not able to attend as we have a waiting list, especially for hourly bookings. If you do not inform us a cancellation fee will be charged for **all** unused places.

## Opening Times - Term Time

(For current term dates, please refer to Malden Centre's main brochure)

**Monday - Friday**

9.20am - 12.30pm and 1.00pm - 3.00pm

The Crèche may be able to take children whose parent/guardian is attending a lunchtime course. Please ensure prior arrangements have been made with the Supervisor.

For further information call **020 8336 7787**



# A Few Reminders For Parents

## Please Do...

- Bring a clearly named bag with a change of clothes, nappies and cleaning things, bottle, security blanket, dummy.
- Please label any bottles and pushchairs.
- Please enter your child's name in the Attendance Book.
- Ring and wait outside the Crèche reception area for a member of staff to receive your child.
- Phone if your child is not coming.
- Bring a change of shoes in winter.
- Inform a member of staff if your child is going to be collected from the Crèche by someone other than yourself.

## Please Don't...

- Worry if your child cries. Many children take a while to settle down and we will do all we can to reassure him/her.
- Open the Crèche door. There may be a small child behind it!
- Bring your child if he/she is unwell, has conjunctivitis, has been sick or had diarrhoea within the last 48 hours.
- Let your child wear boots.
- Bring your child and hope we have a place - you may be unlucky. Phone first.
- Forget your changing bag. If we have to supply nappies, there is a charge of 50p.
- Send your child into the Crèche with sweets or food. They make a mess and it is unfair on the other children.

## Important Notice

In the unlikely event of a fire or evacuation of the building please go directly to the Fire Assembly Point to collect your child.



**Blagdon Road**  
New Malden, Surrey KT3 4TA

**020 8336 7770**



Facilities managed by DC Leisure in partnership with Kingston Council.

